

DRAFT EFP ELECTION PROCEDURE

(approved by Core EC on 18th June 2024)

Every year during the EFP General Assemblies voting and ratification is undertaken to elect an incoming presidential officer, to approve the audited accounts, to vote other critical issues and to ratify new committee positions.

This document serves as guideline to prepare for fair and transparent elections.

Call for candidates:

Executive officer candidates

The Nominating Committee sends out a call for candidates around June to the full member societies. Deadline for nominations is set in September (date TBD every year). Monica Guinea, EFP European Co-ordinator sends the call on behalf the Nominating committee.

The Nominating committee is formed by the current Past President (Chair) and the two last past presidents.

The applications received in time and that fulfil the criteria are reviewed at the Executive Committee meeting scheduled in the fall. A preselection of up to 3 candidates maximum is made at that moment to be presented at the next General Assembly for voting.

Committee position candidates

When any position is due to be renewed, the EFP secretary General sends out the call for candidates around June to the full member societies. Deadline for application is set in September (date TBD every year). Monica Guinea, EFP European Co-ordinator sends the call on behalf the Secretary General.

Candidates for Committee positions are discussed and **voted on by EC voting members** in presence of the full EC. **The results of this voting go for ratification at the next General Assembly.**

Audited accounts and any other voting issue

The audited accounts and any other voting issue are to be sent out in time to the National Societies with the necessary documentation that allows them to understand each issue.

Supervision of voting procedures:

Executive meetings in the Autumn

To facilitate the voting and to allow for a democratic, anonymous and transparent process, **EFP legal counsel (Belgian law)** will be asked to **connect online** and supervise the voting at the autumn meetings. They will give legal advice on the voting procedure to be followed and will be responsible for counting the votes and announcing them. **The results will go for ratification at the next General Assembly.**

General Assembly

To facilitate the voting and to allow for a democratic, anonymous and transparent process **legal counsel (Belgian law)** will be asked **to be present** at the annual General Assembly and supervise the voting and ratifications.

After previous discussions with the Secretary General, the EFP president and the EFP Office, the voting procedures will be set clearly by the **legal counsel (Belgian law)**. The procedure will be available on the EFP website for all concerned.

To be fully informed, all necessary documentation is sent out a few weeks before the Executive Committee meetings and General Assembly meeting.